

# POEMS 2.0



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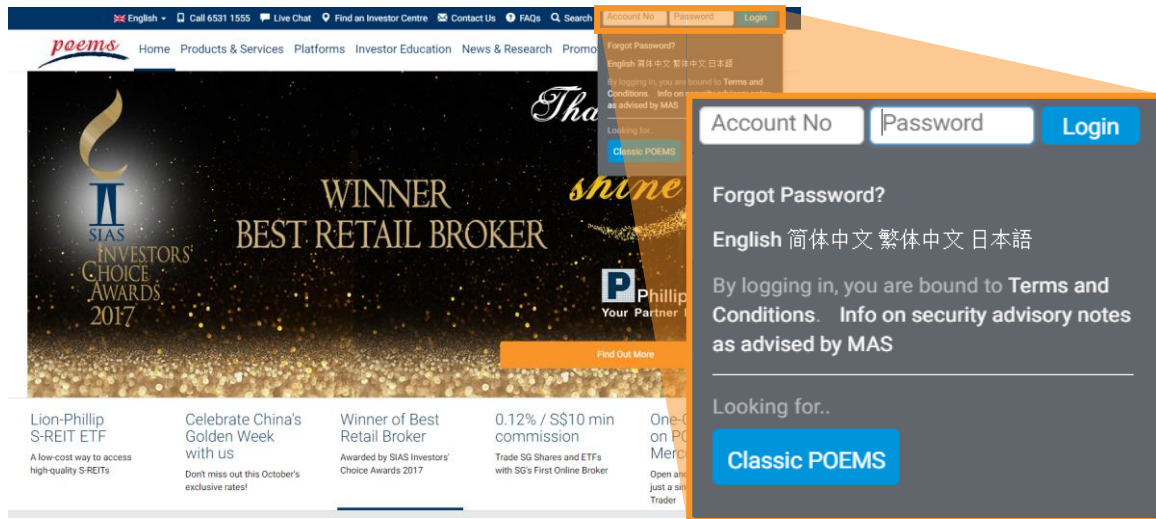
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## GETTING STARTED

# Logging in to POEMS 2.0

**Step 1:** Type in URL [www.poems.com.sg](http://www.poems.com.sg)



**Step 2:** For [www.poems.com.sg](http://www.poems.com.sg) key in login details at the top right corner  
For [p2.poems.com.sg](http://p2.poems.com.sg) key in login details in the fields provided

## COMPATIBILITY CHECK

A Compatibility Check helps to identify what should be enabled in the user's system in order to maximize the performance of POEMS 2.0.

On [p2.poems.com.sg](http://p2.poems.com.sg) click **Browser Compatibility** to do a compatibility check on your system.

### Compatibility Check



#### Browser Check

This browser is supported for using POEMS 2.0.



#### Cookies Check

Cookies are enabled.

POEMS 2.0 uses a cookie to keep track of your current session. You must have cookies enabled so we can maintain your current state as you navigate through the system.



#### Javascript Check

Javascript is enabled.

Almost all the widgets in POEMS 2.0 relies on Javascript for the ability to generate interactive web pages. Javascript would need to be enabled.



#### Java Check

Java is disabled

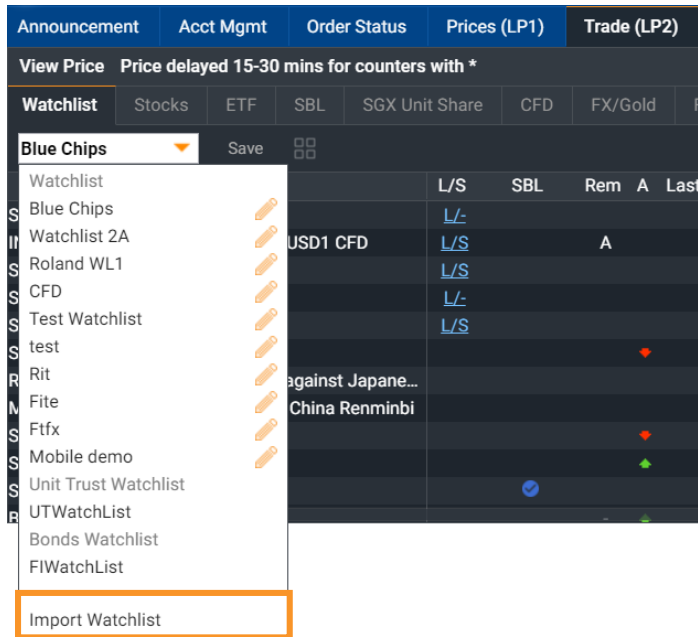
Enable cookies in **Google Chrome**: (Click [here](#) for more information)

- Focus at url bar
- Type 'chrome://plugins/'
- Find 'Java'
- Click Enable
- Refresh the page

## GETTING STARTED

# Import your Watchlist from POEMS Classic

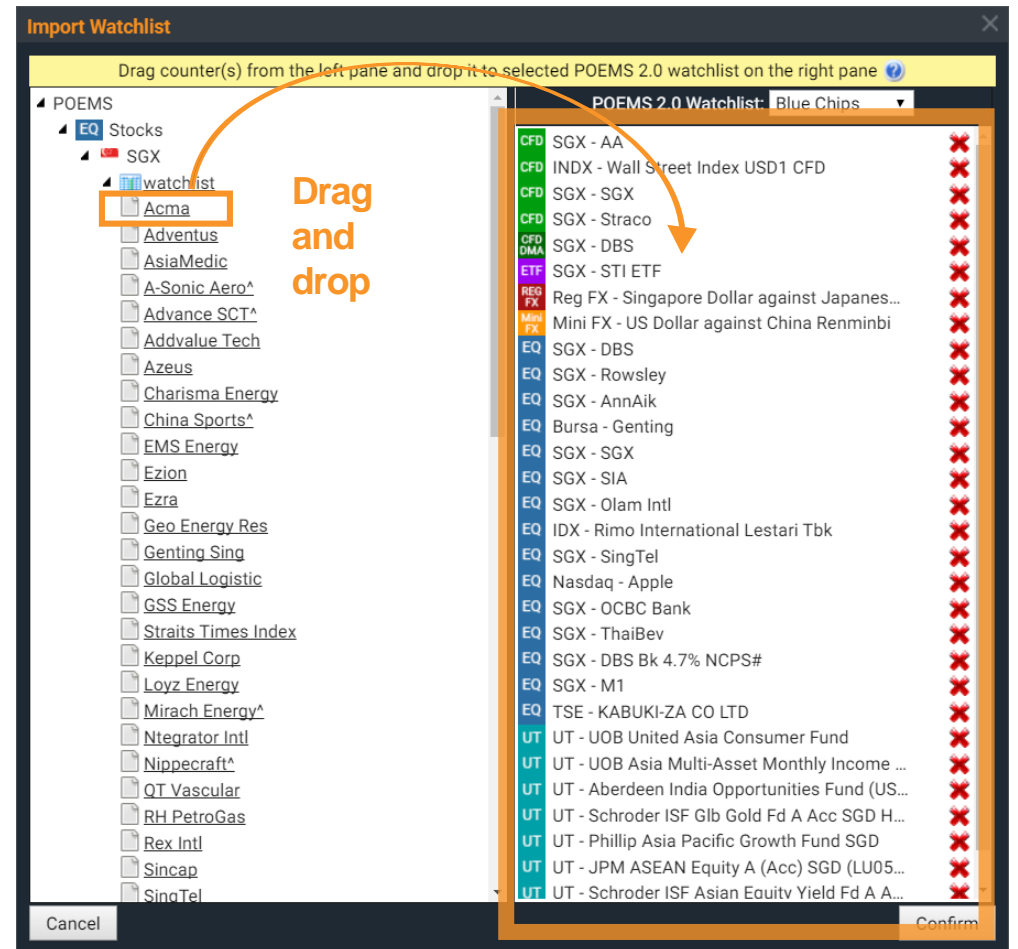
(For existing POEMS clients. For new clients, refer to page 7 to learn how to build your Watchlist)



**Step 1:** In the **Trade (LP2)** tab, click on **Watchlist** sub-tab, click on the dropdown list and select **Import Watchlist**

**Step 2:** Drag and drop counters/watchlists from the Left column (POEMS Classic) and into the space in the Right column (POEMS 2.0)

To build your Watchlist in POEMS 2.0, go to page 7



*Note: POEMS 2.0 watchlist is synchronised with your POEMS Mobile. Editing your watchlist in POEMS 2.0 will affect your POEMS Mobile watchlist and vice versa*

# GETTING STARTED

## Overview

1. Main navigation bar
2. Add a new tab (workspace)
3. Search for instrument
4. Advanced Search
5. Alerts
6. Settings
7. Log out
8. View Price
9. Order Status
10. Trade
11. News

The screenshot shows the PosiM trading platform interface. The main navigation bar at the top includes tabs for Announcement, Acct Mgmt, Order Status, Prices (LP1), Trade (LP2), News & Research, Charts, Tools, Rewards, Fundamental View, and Technical View. The interface is divided into several sections:

- View Price:** A table displaying market data for various instruments, including columns for Name, Rem, A, Last, Chg, Chg%, BVol(K), Bid, Ask, SVol(K), Vol(K), Open, High, and Low.
- Order Status:** A table showing the status of orders, including columns for Product, Market, Name, Symbol, Status, Order Type, Validity, Action, Submitted, Total Executed, Remaining, Submitted Date/Time, and Last Executed Date/Time.
- Trade:** A section for executing trades, featuring a search bar and a "No Instrument Selected" message.
- News:** A section displaying news headlines, such as "Capitaland Malaysia Mall Malaysia 1st-Quarter 2018 Earnings Summary Table -5180.Ku".

Numbered callouts (1-11) point to specific features: 1. Main navigation bar; 2. Add a new tab (workspace); 3. Search for instrument; 4. Advanced Search; 5. Alerts; 6. Settings; 7. Log out; 8. View Price; 9. Order Status; 10. Trade; 11. News.

# HOW TO MONITOR THE MARKET

Prices (LP1) | Watchlists | Chart Live | Market Depth | Time and Sales | Trade Summary | News & Research | Stock Analytics

## Prices (LP1)

View real-time/delayed price data for all counters on Top 30 lists of Watchlists

The screenshot shows the 'Prices (LP1)' interface. At the top, there are market indices: STI: 3290.970 (-0.320), Hang Seng: 28348.370 (-109.670), NASDAQ: 6590.180 (-), and Nikkei: 20690.710 (+62.150). The navigation bar includes 'Announcement', 'Acct Mgmt', 'Order Status', 'Prices (LP1)', 'Trade (LP2)', 'News & Research', 'Charts', 'Tools', and 'Rewards'. The 'View Price' section has tabs for 'Watchlist', 'Stocks', 'ETF', 'SGX Unit Share', 'CFD', 'FX/Gold', 'Futures', 'Unit Trust', and 'Bonds'. Below this, there are filters for 'SGX', 'Top 30 Volume', 'Sector', and 'A-Z'. A search bar is labeled 'Search Name / Symbol'. The main table displays stock data with columns: Name, Rem, A, Last, Chg, Chg%, BVol(K), Bid, Ask, SVol(K), Vol(K), Open, High, Low, and Prev Close. Callouts a-k point to various UI elements: a (Product Type), b (Exchange), c (Streaming toggle), d (Volume filters), e (Sector dropdown), f (A-Z dropdown), g (Global Watchlist), h (Column headers), i (Search bar), j (Search icon), and k (Info icon).

Name	Rem	A	Last	Chg	Chg%	BVol(K)	Bid	Ask	SVol(K)	Vol(K)	Open	High	Low	Prev Close
HSI29200MBeCW171228@		▼	0.122	-0.012	-8.955	400	0.122	0.123	400	154,020	0.131	0.133	0.118	0.134
HSI28600MBeCW171030@		▼	0.076	-0.018	-19.148	514	0.076	0.077	515	133,127.3	0.088	0.089	0.072	0.094
Magnus Energy			0.001	-	-	55,567.1	0.001	0.002	447,767.5	126,190	0.001	0.001	0.001	0.001
HSI28200MBePW171030@		▼	0.090	-	-	500	0.091	0.093	500	119,697	0.083	0.096	0.081	0.090
HSI27000MBePW171228@		▲	0.114	+0.003	+2.702	500	0.112	0.123	25	97,331	0.107	0.117	0.106	0.111
HSI27000MBePW171129@		▲	0.077	+0.001	+1.315	500	0.077	0.078	500	91,824	0.073	0.080	0.070	0.076
HSI27400MBePW171030@		▲	0.042	-0.002	-4.545	500	0.042	0.043	500	78,801	0.037	0.044	0.037	0.044
DISA		▼	0.013	-	-	51,271.2	0.012	0.013	361	45,768.6	0.012	0.014	0.012	0.013
Rowsley		▲	0.134	+0.002	+1.515	3,783.9	0.133	0.134	11,494.7	41,929.4	0.133	0.134	0.132	0.132
Accrelist		▼	0.007	-	-	88,888.8	0.006	0.007	16,882.1	32,252	0.007	0.008	0.007	0.007

a. Select Product Type

b. Select Exchange

c. Toggle between Streaming and Static prices

d. View Top 30 Volume, Gainers and Losers

e. Select from list of main sectors

f. A-Z dropdown list to display counters alphabetically

g. Go to Global Watchlist

h. Click on individual column headers to sort by column

i. Search for counter to be added to Watchlist

j. Advanced search function

k. Click on icon to view counter's trading info

h. Right-click for dropdown menu for specific counter

# HOW TO MONITOR THE MARKET

Prices (LP1) | **Watchlists** | Chart Live | Market Depth | Time and Sales | Trade Summary | News & Research | Stock Analytics

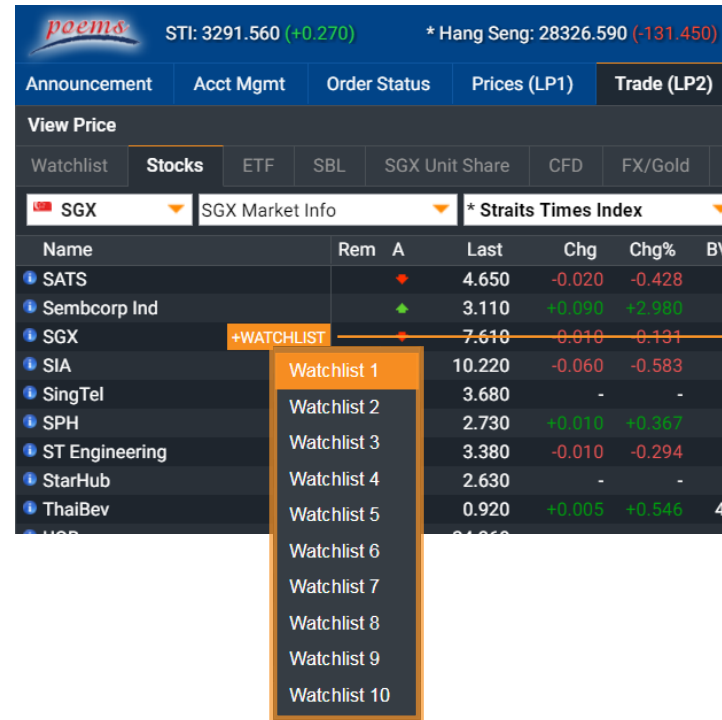
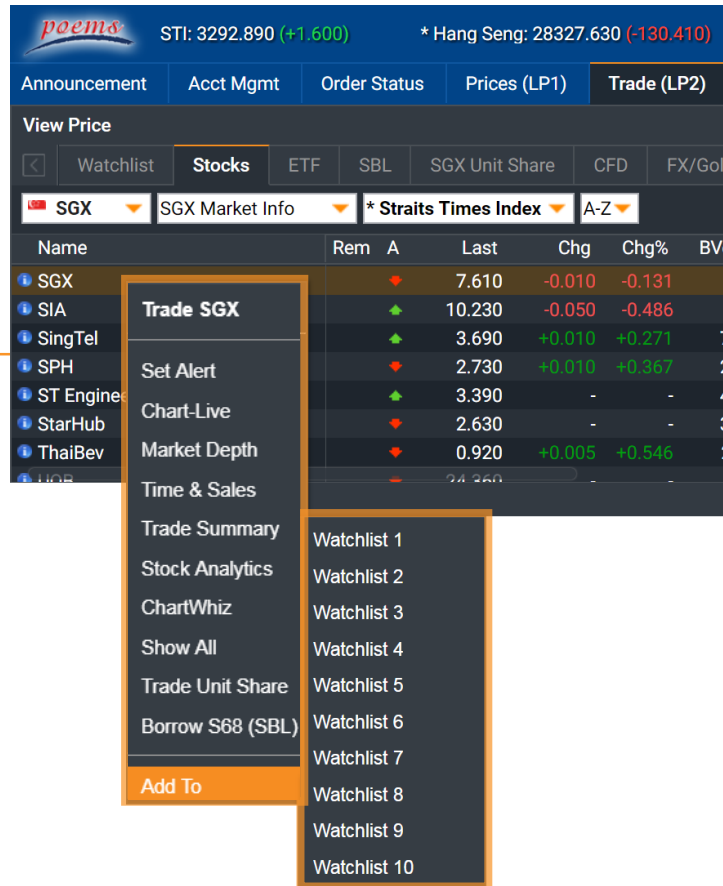
## Watchlists (Adding Counters)

Three methods to add counters to your Watchlists

### METHOD 1: Right-click on counter

**Step 1:** Right-click on counter in Prices (LP1) or Trade (LP2) to display sub menu

**Step 2:** Go to 'Add To' and select the Watchlist you wish to add to



### METHOD 2: Hover and click on +WATCHLIST

**Step 1:** Move your mouse over the counter

**Step 2:** Click on the +WATCHLIST button and select the Watchlist you wish to add to

# HOW TO MONITOR THE MARKET

Prices (LP1) | **Watchlists** | Chart Live | Market Depth | Time and Sales | Trade Summary | News & Research | Stock Analytics

## Watchlists (Adding Counters)

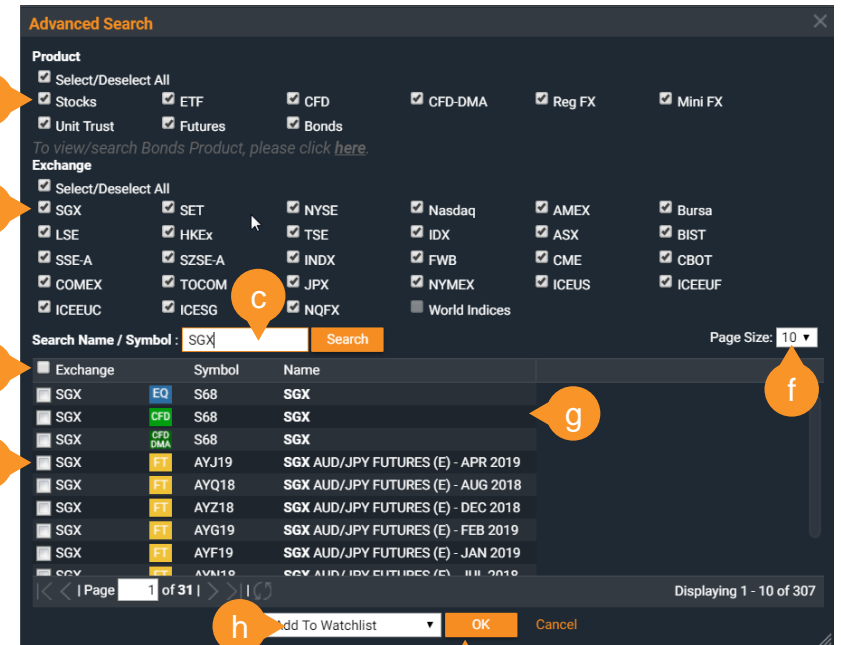
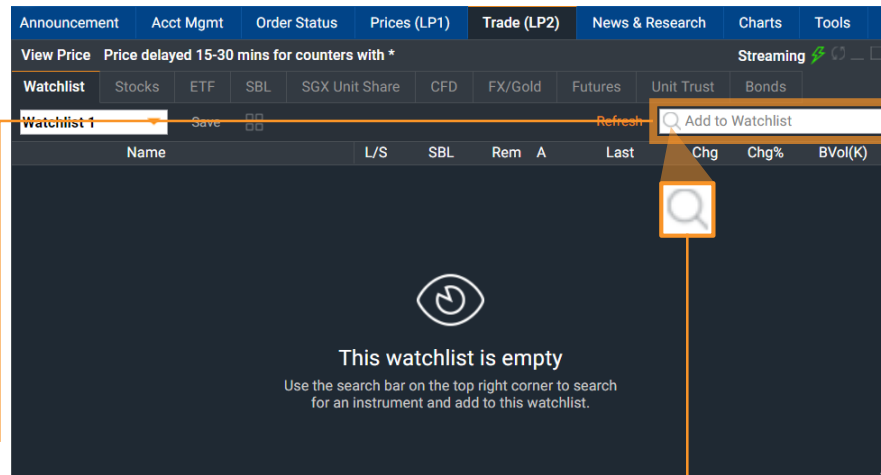
Three methods to add counters to your Watchlists

### METHOD 3: Using the Basic Search or Advanced Search Function

**Step 1:** Go to **Watchlist** sub-tab in **Prices (LP1)** or **Trade (LP2)**.

**Step 2:** Use the Basic Search or Advanced Search to search for your counter - a list of suggested counters will be shown

**Step 3:** Click on the counter to add it to your selected Watchlist



- a. Select/Deselect Product Type
- b. Select/Deselect Exchange
- c. Search for counter by name or symbol
- d. Select/Deselect all counters displayed below
- e. Select/Deselect individual counters

- f. Display up to 30 counters per page
- g. Search results
- h. Choose Watchlist to add to
- i. Click to add counter(s) to selected Watchlist



# HOW TO MONITOR THE MARKET

Prices (LP1) | **Watchlists** | Chart Live | Market Depth | Time and Sales | Trade Summary | News & Research | Stock Analytics

## Watchlists (Customise)

Rearrange and customize columns

### WHERE ARE MY RECENTLY ADDED COUNTERS?

By default, the new counter added to your Watchlist will be displayed at the last row

Click and drag the counter row to rearrange order

### ADD/REMOVE COLUMNS

Right-click on column header for sub-menu to edit columns

### REARRANGE COLUMNS

Click and drag column to rearrange order

Announcement														Acct Mgmt		Order Status		Prices (LP1)		Trade (LP2)		News & Research		Charts		Tools		Rewards			
View Price														Price delayed 15-30 mins for counters with *										Streaming							
Watchlist														Stocks		ETF		SBL		SGX Unit Share		CFD		FX/Gold		Futures		Unit Trust		Bonds	
Watchlist 10														Save		Refresh		D05													
	Name	L/S	SBL	Rem	A	Last/Ind....	Chg	Chg%	BVol(K)	Bid	Ask	SVol(K)																			
HKEx	* Landing Intl Development Ltd					0.122																									
SGX	EQ SPH		✓			2.730	+0.010	+0.367	530.7	2.730	2.740	573.7																			
Mini FX	REG FX Canadian Dollar against Swiss Fr...									0.7799	0.7802																				
Reg FX	REG FX Australian Dollar against Canadia...									0.9725	0.9730																				
INDX	CFD Gold USD1 CFD	L/S					+8.18	+0.64		1282.86	1282.99																				
JPX	FT NIKKEI 225																														
UT	UT UOB United Japan Growth Fd					1.6380																									
SGX	EQ Raffles Medical		✓			1.120	-0.010	-0.884	39.9	1.120	1.125	146.7																			
SGX	EQ SingTel		✓			3.680			1,071	3.680	3.690	2,231.1																			
SGX	EQ DBS					21.470	-0.030	-0.139	16	21.450	21.470	24.6																			
<b>SGX</b>	<b>SGX</b>					<b>7.610</b>	<b>-0.010</b>	<b>-0.131</b>		<b>96</b>	<b>7.610</b>	<b>7.620</b>	<b>19.5</b>																		

<b>REG FX</b> Reg FX/Bullion AUDCAD Australian Dollar against Canadian Do... <table border="1"> <tr><td>Bid</td><td>Ask</td></tr> <tr><td>0.9725</td><td>0.9731</td></tr> </table> L: 0.9716 6 H: 0.9753 Quantity 1 X 100K	Bid	Ask	0.9725	0.9731	<b>Mini FX</b> Mini FX/Bullion CADCHF Canadian Dollar against Swiss Francs <table border="1"> <tr><td>Bid</td><td>Ask</td></tr> <tr><td>0.7800</td><td>0.7803</td></tr> </table> L: 0.7792 3 H: 0.7806 Quantity 1 X 10K	Bid	Ask	0.7800	0.7803	<b>CFD</b> SGX BTJ A-SonicAero S\$ <table border="1"> <tr><td>Bid</td><td>Ask</td></tr> <tr><td>0.191</td><td>0.210</td></tr> </table> L: - H: - Quantity 0	Bid	Ask	0.191	0.210
Bid	Ask													
0.9725	0.9731													
Bid	Ask													
0.7800	0.7803													
Bid	Ask													
0.191	0.210													

### CHANGE WATCHLIST DISPLAY

Switch to Panel View

# HOW TO MONITOR THE MARKET

Prices (LP1) | Watchlists | **Chart Live** | Market Depth | Time and Sales | Trade Summary | News & Research | Stock Analytics

## Chart Live

Real-time streaming charts, customisable settings and technical indicators

Full Screen

Pointer Tool

Horizontal Line

Vertical Line

Projection Line

Trend Line

Parallel Line

Snapping Line

Arc

Rectangle Line

Fibonacci Retracement

Fibonacci Fan

Fibonacci Cycle

Fibonacci Arc

Fibonacci Extension

Text

Arrow Up

Arrow Down

Erase

Erase All



- a. Change cycle
- b. Change time period
- c. Add indicators
- d. Chart settings
- e. Search for counter by name or symbol
- f. Select counter after adding from search function
- g. Counter name and details
- h. Drawing tools
- i. Right-click for chart display settings
- j. Indicators display
- k. Timeline navigator
- l. Export / print chart image

# HOW TO MONITOR THE MARKET

Prices (LP1) | Watchlists | Chart Live | **Market Depth** | Time and Sales | Trade Summary | News & Research | Stock Analytics

## Market Depth

View a total list of the available SGX and HKEx buy/sell prices in the queue

### OPEN MARKET DEPTH WINDOW

**Step 1:** Right-click on the specific counter in Prices (LP1) or Trade (LP2) to display sub menu

**Step 2:** Select Market Depth or Show All to bring up the Market Depth window or the selected counter

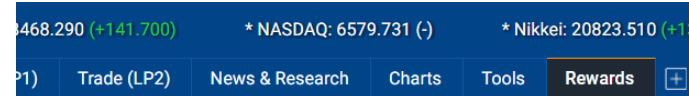
*\*Note: Enhanced Market Depth is currently only available for SGX*

Ords	BVol	Bid	Ask	SVol	
48	24,600	7.720	7.730	206,500	37
77	28,700	7.710	7.740	112,800	42
12	58,900	7.700	7.750	157,000	46
4	11,000	7.690	7.760	151,100	19
4	24,500	7.680	7.770	37,500	10
2	4,500	7.670	7.780	75,300	23
2	3,000	7.660	7.790	36,700	11
2	11,500	7.650	7.800	86,400	35
1	5,000	7.640	7.810	12,800	6
4	5,000	7.620	7.820	38,400	9
2	3,600	7.610	7.830	9,600	7
5	47,000	7.600	7.840	18,100	8
3	6,000	7.590	7.850	21,700	9
5	7,000	7.580	7.860	1,300	1
1	3,000	7.570	7.880	9,000	4
2	3,000	7.560	7.890	11,700	5
4	6,300	7.550	7.900	59,400	11
2	1,300	7.530	7.910	2,100	1
1	1,000	7.520	7.920	1,200	2
2	10,100	7.510	7.930	1,000	1

- a. Search for any SGX/HKEx to bring up its Market Depth
- b. Buy and sell volumes at different prices levels
- c. Open new trade window
- d. Number of Buy and Sell Orders that totaled up volume at each price level\*

### SUBSCRIBE TO MARKET DEPTH

**Step 1:** In the Rewards tab, click on the 'New Rewards Subscription' tab



**Step 2:** Subscribe to 'Hong Kong Stock Exchange Live Prices' for HKEx market depth or 'SGX Market Depth Access - 20Q (Per Month)' for SGX market depth

<a href="#">BURSA Live Price (Non-Professional)</a>	S\$3.00	0 points	<input type="checkbox"/>
<a href="#">BURSA Live Price (Professional)</a>	S\$30.00	N/A	<a href="#">Agreement</a>
<a href="#">Hong Kong Stock Exchange Live Prices</a>	S\$45.00	1000 points	<input type="checkbox"/>
<a href="#">SET Live Price (Non-Professional)</a>	S\$3.00	0 points	<input type="checkbox"/>
<a href="#">SET Live Price (Professional)</a>	S\$25.00	N/A	<a href="#">Agreement</a>
<a href="#">US - NASDAQ Live Price (Non-Professional)</a>	S\$6.00	0 points	<input type="checkbox"/>
<a href="#">US - NASDAQ Live Price (Professional User)</a>	S\$35.00	N/A	
<a href="#">US - NYSE Live Price (Non-Professional)</a>	S\$6.00	0 points	<input type="checkbox"/>
<a href="#">US - NYSE Live Price (Professional Users)</a>	S\$45.00	N/A	
<a href="#">US - NYSE MKT Live Price (Non-Professional)</a>	S\$6.00	0 points	<input type="checkbox"/>
<a href="#">US - NYSE MKT Live Price (Professional Users)</a>	S\$35.00	N/A	
<b>Magazine</b>			
<b>Service</b>			
<a href="#">POEMS View (6 months)</a>	S\$510.00	6750 points	<input type="checkbox"/>
<a href="#">SGX Market Depth Access - 20 Q (Per Month)</a>	S\$21.40	750 points	<input type="checkbox"/>
<a href="#">SMS Order Alert (Per SMS)</a>	S\$0.00	5 points	<input type="checkbox"/>

*Note: for more info on redeeming Reward items, refer to page 21*

# HOW TO TRADE

Trade (LP2) | Submitting a Trade | Order Status | Product and Order Types

## Trade (LP2)

View live prices, trade and check order status in this tab

### VIEW PRICE

Monitor your Watchlists with real-time prices. Right-click on specific counters for more actions

Name	Rem	A	Last	Chg	Chg%	BVol(K)	Bid	Ask	SVol(K)	Vol(K)	Open	High	Low	Prev
HSI29200MBePW180530@		▲	0.120	+0.015	+14.285	1,000	0.120	0.121	810	124,374.4	0.109	0.124	0.107	
HSI28600MBePW180628@		▲	0.131	+0.015	+12.931	500	0.130	0.131	500	85,287.4	0.120	0.134	0.120	
HSI32200MBeCW180628@		▲	0.070	-0.015	-17.647	510	0.069	0.070	487.5	79,506.2	0.078	0.078	0.067	
HSI32000MBeCW180530@		▲	0.038	-	-	500	0.036	0.037	300	65,628	0.045	0.045	0.035	
Ezion		▲	0.148	-0.010	-6.329	2,480.8	0.148	0.149	1,095.8	46,075.4	0.150	0.153	0.148	
AusGroup^		▲	0.053	+0.001	+1.923	2,268.4	0.053	0.054	6,770.8	34,844.8	0.051	0.054	0.050	
ThaiBev		▲	0.855	-0.020	-2.285	2,488.7	0.850	0.855	3,321.2	21,198	0.865	0.870	0.840	
Magnus Energy		▲	0.001	-	-	175,345.3	0.001	0.002	953,618.2	15,143.8	0.001	0.002	0.001	
HSI31200MBeCW180530@		▲	0.107	-0.023	-17.692	550	0.106	0.107	500	14,305.7	0.121	0.121	0.103	
SingTel		▲	3.390	-0.040	-1.166	1,349.4	3.390	3.400	2,749.6	10,508.4	3.400	3.400	3.380	
KrisEnergy		▲	0.105	-0.003	-2.777	612.2	0.105	0.106	1,278	10,417.2	0.107	0.108	0.104	
Genting Sing	CD	▲	1.160	-0.030	-2.521	5,595.7	1.160	1.170	3,199.6	8,963.6	1.180	1.190	1.160	

Product	Market	Name	Symbol	Status	Order Type	Validity	Action	Submitted	Total Executed	Remaining	Submitted Date/Time	Last Executed Date/Time	Order No
FT	SGX	MSCI SINGAPORE IND	sgq04	Part Done	Limit Day	BUY	Price Qty	1680 3		2	Apr 25 2018 10:22 AM	Apr 25 2018 10:23 AM	20134
FT	SGX	MSCI SINGAPORE IND	sgq04	Done	Limit Day	BUY	Price Qty	1636 4		0	Apr 25 2018 10:05 AM	Apr 25 2018 10:12 AM	20131
REG FX		Loco London Gold	GLDUSD	Received	Limit Day	BUY	Price Qty	401.40 500 OZ		0	Apr 25 2018 10:05 AM		72047
REG FX	HKEX	Tencent Holdings Ltd	0700	Received	Limit Order	BUY	Price Qty	390 200		200	Apr 25 2018 10:01 AM		551047
REG FX		Loco London Gold	GLDUSD	Withdrawn	Limit Day	BUY	Price Qty	401.30 500 OZ		0	Apr 25 2018 10:00 AM	Apr 25 2018 10:04 AM	72046
REG FX	TSE	Ipet Insurance	7323	Received	Limit Order	BUY	Price Qty	4.3 100		100	Apr 25 2018 9:59 AM		551014
REG FX		MSCI SINGAPORE IND			Limit		Price	2299		0	Apr 25 2018	Apr 25 2018	20130

Downloaded Date	News Headlines
Apr 25 2018 10:46 AM	Didi Launches Auto Alliance To Build Integrated Car Operator Platform
Apr 25 2018 10:16 AM	Weaker Q-O-Q, Y-O-Y Performances Seen For 1Q In Plantation Sector
Apr 25 2018 10:16 AM	Igb Reit Not Expected To Make Any Acquisitions In The Near Term
Apr 25 2018 10:16 AM	Bat Seen To Benefit From Strengthening Ringgit
Apr 25 2018 10:16 AM	Axis Reit Still Has Room For More Acquisitions
Apr 25 2018 10:16 AM	Ih's Earnings Recovery Looks Promising In 2018
Apr 25 2018 10:16 AM	Globetronics 1Q Net Profit Jumps 3.25 Times On Higher Orders
Apr 25 2018 10:16 AM	Lazada Malaysia Eyes 100% Sales Growth Again In 2018
Apr 25 2018 10:16 AM	Bpam Launches Asean3 Government Bond Index
Apr 25 2018 10:16 AM	Sarawak Consolidated Calls Off Deal To Buy Ibs Factory

### ORDER STATUS

Check the status of submitted orders

### TRADE

View counter details, trading limit and submit trades

### NEWS (POWERED BY FACTIVA)

Search/filter counter specific news by country or industry.

# HOW TO TRADE

Trade (LP2) | **Submitting a Trade** | Order Status | Product and Order Types

## Submitting a Trade

There are 2 methods to submit a trade in POEMS 2.0

### METHOD 1: Using Trade (LP2) tab

**Step 1:** Click once on specific counter in the **View Price** widget. The selected counter's last done price will show in the **Trade** widget on the right.

**Step 2:** The Limit Price and Total Quantity\* can be selected from the drop-down menu or through manual input. The Gross Value is calculated based on the selection.

**Step 3:** After selecting the Trade Action [BUY or SELL or SHORT SELL (SGX only)], enter in the password in the password field and click on the BUY/SELL/SHORT SELL button.

**Step 4:** On the next screen, click SUBMIT and the order will be submitted.

Trade	
EQ SGX / S68 (SGX)	Q S68
7.730	Bid 7.720 Ask 7.730
↑ +0.04 +0.52%	BVol (K) 33.4 SVol (K) 209.7
Order Type: Limit Order	Action: BUY SHORT SELL
Limit Price: 7.73 SGD	Quantity: 100 Lot Size: 100
<input type="checkbox"/> Force Key	Gross Value: 773.00 SGD
Payment Type: Cash CPF SRS	Settlement Currency: SGD
Validity: Day GTD	Password: [ ]
Avl. Cash: 0 SGD B/L: 10,000 SGD S/L: 10,000 SGD	
BUY	

*\*The figures in Quantity menu will remember the previous quantity keyed in for the same counter for convenience purposes. It does not reflect the amount you actually hold.*

View Price	
Watchlist	Stocks CFD
SGX	SGX Marke
Name	
SGX	Trade SGX
Shanghai	Set Alert
Shangri-L	Chart-Live
SHC Capi	Market Depth
Sheng Sic	Time & Sales
SHI ADR	Trade Summary
Shinvest	Stock Analytics
Shopper3	ChartWhiz
SHS	Show All
SHS W19	Trade Unit Share
SIA	Borrow S68 (SBL)
	Add To >

### METHOD 2: Right click on counter

**Step 1:** Right click on counter throughout the platform to bring up the sub menu

**Step 2:** In the sub menu, select Trade <counter name> to open a new **Trade** widget

# HOW TO TRADE

Trade (LP2) | **Submitting a Trade** | Order Status | Product and Order Types

## Submitting a Trade

Trade widget explained

- a. Product type selected
- b. Details of selected counter
- c. Select order type (differs with product/market)
- d. Select trade action
- e. Set price through manual input
- f. Set total quantity through manual input
- g. Check to activate Force Key
- h. Gross value based on price and quantity
- i. Select Trade Type (for SGX only): Cash, CPF or SRS
- j. Settlement Currency of current order
- k. Select Validity of current order (Good-Till-Date order up till 30 days)
- l. Key in Password
- m. Current Available Cash, Buy/Sell Limit
- n. Search for counter by name or symbol

The screenshot shows the trade submission interface. At the top, the product type is 'EQ SGX / S68 (SGX)' (a). A search bar contains 'S68' (n). The current price is 7.730, with a bid of 7.720 and an ask of 7.730 (b). The order type is set to 'Limit Order' (c). The trade action is 'BUY' (d). The limit price is 7.73 (e) and the quantity is 100 (f). The 'Force Key' checkbox is checked (g). The gross value is 773.00 SGD (h). The payment type is 'Cash' (i) and the settlement currency is 'SGD' (j). The validity is 'Day' (k) and a password field is present (l). At the bottom, the available cash is 0 SGD, and the buy/sell limits are 10,000 SGD (m). A large green 'BUY' button is at the bottom.

After clicking on BUY or SELL or SHORT SELL, this confirmation window will appear.

- o. Double check your order submission details here.
- p. Click SUBMIT to proceed or <- Back to return to previous menu.

The screenshot shows the 'Preview Order' confirmation window. It displays the order details: Order Type: Limit Order, Market Type: Ready, Action: BUY, Limit Price: 7.73 SGD, Quantity: 100, Gross Value: 773.00 SGD, Payment Type: Cash, Settlement Currency: SGD. A 'Notes' section is also visible. At the bottom, there is a green 'SUBMIT' button (p) and a '<- Back' button (o).

# HOW TO TRADE

Trade (LP2) | Submitting a Trade | **Order Status** | Product and Order Types

## Order Status

View your working and past orders in the Order Status tab

The screenshot shows the 'Order Status' tab in a trading platform. At the top, there are market indices: STI: 3288.950 (-2.610), Hang Seng: 28490.830 (+164.240), NASDAQ: 6579.731 (-), and Nikkei: 20823.510 (+132.800). The time is 06:14:47 PM. The navigation bar includes 'Anno', 'a' (Orders), 'Acct Mgmt', 'b' (Order Status), 'Prices (LP1)', 'Trade (LP2)', 'News & Research', 'Charts', 'Tools', and 'Rewards'. Below the navigation bar, there are dropdowns for 'Today's Orders' and 'All Orders', and a search bar. The main table lists orders with columns: Product, Market, Name Symbol, Status, Order Type Validity, Action, Submitted, Total Executed, Remaining, Submitted Date/Time, Last Executed Date/Time, Order No., Frequency, Force Key, Date/Time (R), and Trade Type. Callouts a-e point to: a) the 'Orders' tab, b) the 'Order Status' dropdown, c) the 'Withdraw', 'Amend', and 'Refresh' buttons, d) the column headers, and e) the 'Order No.' link.

Product	Market	Name Symbol	Status	Order Type Validity	Action	Submitted	Total Executed	Remaining	Submitted Date/Time	Last Executed Date/Time	Order No.	Frequency	Force Key	Date/Time (R)	Trade Type
FT	SGX	STRAITS TIMES INDEX STV17	Order Pending	Limit Day	BUY	Price 3288 Qty 1		0	Oct 10 2017 6:14 PM		89443				
Mini FX	-	Singapore Dollar against...	Order Pending	Limit Day	BUY	Price 82.80 Qty 10,000		0	Oct 10 2017 6:14 PM		72936				
REG FX	-	US Dollar against Singa...	Order Pending	Limit Day	BUY	Price 1.35726 Qty 100,000		0	Oct 10 2017 6:13 PM		72934				
EQ	SGX	SGX S68	Received	Limit Order Day	BUY	Price 7.64 Qty 100		100	Oct 10 2017 6:13 PM		171010005623984				Cash
CFD DMA	SG	SGX S68	Received	Limit Order Day	BUY	Price 7.64 Qty 100		100	Oct 10 2017 6:13 PM		174144				
CFD	-	Singapore Index SGD20...	Received	Limit Order Day	BUY	Price 368.3 Qty 100		100	Oct 10 2017 6:13 PM		174144				

- Select to view Today's, Past or Synthetic Orders
- Filter orders by their current status
- Make changes to current orders
- Click and hold to rearrange columns. Right click to remove/add headers/columns
- Click on the Order No. to view order details and history log. You can withdraw and amend the order here too

The modal shows details for order 171010005623984. It includes fields for Order No., Action (BUY), Price (S) (7.64 (S\$)), Trigger Price (-), Original Qty (S) (100), Submitted Date/Time (Oct 10 2017 6:13 PM), Name (SGX), Trade Type (Cash), Validity (Day), Order Type (Limit Order), Settlement Currency (SGD), and Triggered Based On (-). It also shows Total Quantity Done (0) and Updated Time (6:24:44 PM). At the bottom, there are buttons for 'Refresh', 'Withdraw', and 'Amend'. Below the modal, an 'Order History Log' table is visible.

Date/Time	Status	Price (E)	Qty (E)	Qty (A)/(W)	Remaining	Message	CP
Oct 10 2017 6:13 PM	Received		0	0	100		




## HOW TO TRADE

Trade (LP2) | Submitting a Trade | Order Status | **Product and Order Types**

# Product and Order Types

POEMS 2.0 has 10 product types over 15 global exchanges

Announcement | Acct Mgmt | Order Status | Prices (LP1) | **Trade (LP2)** | News & Research | Charts | Tools | Rewards | +

View Price Streaming   

Watchlist | **Stocks** | ETF | SBL | SGX Unit Share | CFD | FX/Gold | Futures | Unit Trust | Bonds

	PRODUCT TYPES	ORDER TYPES
1	<b>STOCKS</b>	Limit, Stop Limit, Limit-If-Touched
2	<b>ETF (Exchange Traded Fund)</b>	Limit, Stop Limit, Limit-If-Touched
3	<b>SBL (Securities Borrowing and Lending)</b>	Limit, Stop Limit, Limit-If-Touched
4	<b>CFD (Contracts for Difference)</b>	Limit, Stop Limit, Trailing Stop Order, IF Done, OCO, Contingency
5	<b>CFD-DMA (CFD-Direct Market Access)</b>	Limit, Stop Limit, Trailing Stop Order, IF Done, OCO, Contingency
6	<b>REGULAR FOREX</b>	Limit, Stop On Bid, Stop On Offer, OCO Stop On Bid, OCO Stop On Offer, OCO Limit
7	<b>MINI FOREX</b>	Limit, Stop On Bid, Stop On Offer, OCO Stop On Bid, OCO Stop On Offer, OCO Limit
8	<b>FUTURES</b>	Limit, Stop Limit
9	<b>UNIT TRUST</b>	Basket Orders
10	<b>BONDS</b>	-



# HOW TO MANAGE YOUR ACCOUNT

Account Management | Rewards | Announcements

## Account Management

Review your account and other related information (Stocks)

### a. Outstanding Position

All your outstanding positions of your trades due for payment

### b. Account Details

Your account details, including available cash, credit limit etc.

### c. Scrip Positions

Total share holdings you have in Phillip (for all accounts except Cash Trading Account)

### d. Scrap Book

Holdings info, including realised and unrealised profit/loss for all accounts

### e. Calculator

To calculate the costs when you buy or sell shares as well as profit/loss

### f. This Month Transactions

All your transactions for the current month

### g. Transaction History

All your transactions for up to 12 months

### f. Settled Positions

All outstanding positions successfully settled for the current and previous months

### g. Cash Dividends

Shows the cash dividends that have been processed in the past till date

### j. Online Forms

Online forms for withdrawal, currency conversion etc.

### k. CAR & CKA Forms

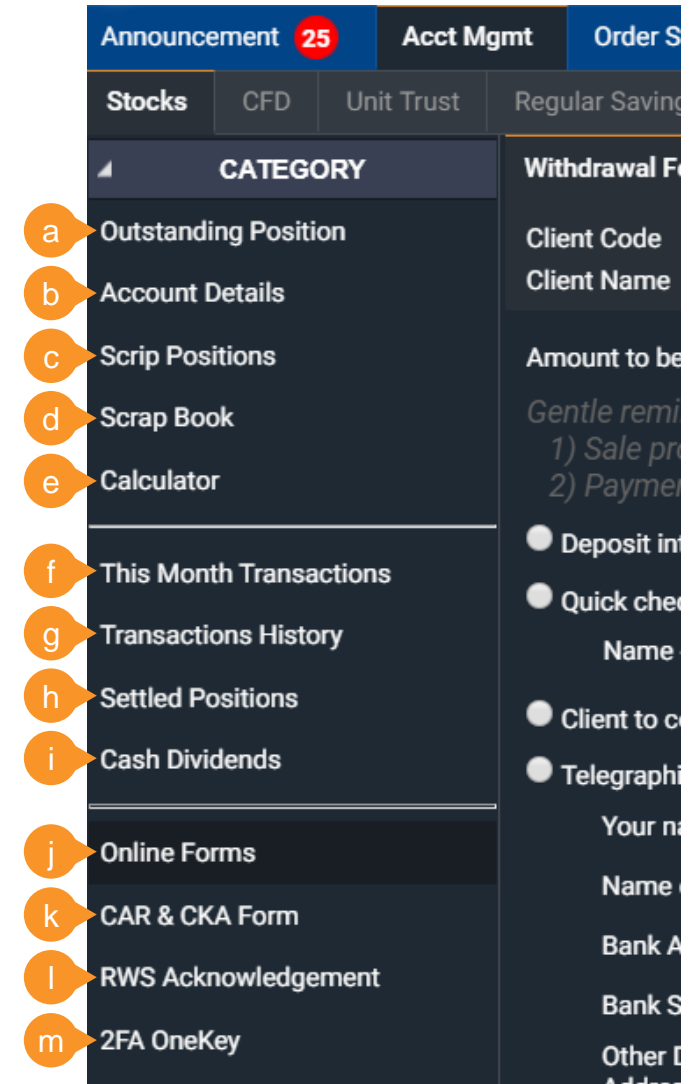
Customer Account Review (CAR) and Customer Knowledge Assessment (CKA) Form

### l. RWS Acknowledgement

Risk Warning Statement (RWS) acknowledgement to trade overseas-listed investment products

### m. 2FA OneKey

Register/activate your Two-Factor Authentication (2FA) OneKey device



# HOW TO MANAGE YOUR ACCOUNT

Account Management | Rewards | **Announcements**

## Announcements

Stay informed with the latest notices and announcements

### a. Attention

Latest announcements and market information

### b. POEMS

#### Announcements

Announcements that are POEMS platforms specific

### c. Exchange Rate

The exchange rate for various currencies, contract settlement and online currency conversion

### d. Corporate

#### Action/Dividend

The list of Bonus and Dividends currently available for counters

The screenshot shows the POEMS account management interface. At the top, there are market indices: POEMS (3288.950, -2.610), KLCI (1761.130, -2.900), and Hang Seng (28490.830, +164.1). Below this is a navigation bar with tabs: Announcement (2), Acct Mgmt, Order Status, Prices (LP1), Trade (LP2), and News & Research. The 'Announcement' tab is active, showing a list of announcements with callout letters a through h. The first announcement is titled 'Notice: Rights Offer for SGX Counter – CAPITALAND COMMERCIAL TRUST' dated 04 Oct 2017. The second is 'Notice: Rights Offer for SGX Counter – MANULIFE US REIT' dated 29 Sep 2017. The third is 'List of Expiring Warrants in October 2017' dated 20 Sep 2017, listing two warrants: Metech International W171005 (expiring 05-Oct-2017) and Centurion Corporation W171027 (expiring 27-Oct-2017).

### e. New Counters

List of new counters recently added to respective markets

### f. List of Marginable Stocks

List of marginable stocks (for margin accounts)

### g. Important Notes

Important Futures/Forex information (for Futures/Forex accounts)

### h. Notification

Be notified of any new and unread notices

# HOW TO CUSTOMISE THE PLATFORM

Workspaces | Tabs and Widgets | Settings

## Workspaces

Customise your trading experience with personalised workspaces

### WHAT ARE TABS?

In POEMS 2.0, trading functions and tools are organised by tabs. By default, you'll have a standard set of tabs.

### WHAT ARE WORKSPACES?

Within each tab is a workspace which you can add in trading tools (we call them widgets), group and resize them to your preference

The screenshot displays the POEMS 2.0 trading platform interface. At the top, there's a navigation bar with tabs for 'Announcement', 'Acct Mgmt', 'Order Status', 'Prices (LP1)', 'Trade (LP2)', 'News & Research', 'Charts', 'Tools', 'Rewards', 'Fundamental View', 'Technical View', and 'New Tab'. Below this, a 'View Price' section shows a list of stocks with columns for Name, Rem, A, Last, Chg, Chg%, BVol(K), Bid, Ask, SVol(K), Vol(K), Open, High, Low, and Prev C. A 'Trade' section on the right shows a 'Limit Order' form for 'SGX / S68 (SGX)' with a bid of 7.740 and an ask of 7.750. Below the trade form, there's a 'News' section with a search bar and a list of news headlines. The bottom part of the screen shows 'Today's Orders' and 'All Orders' with columns for Product, Market, Name Symbol, Status, Order Type Validity, Action, Submitted, Total Executed, Remaining, Submitted Date/Time, Last Executed Date/Time, and Order No.

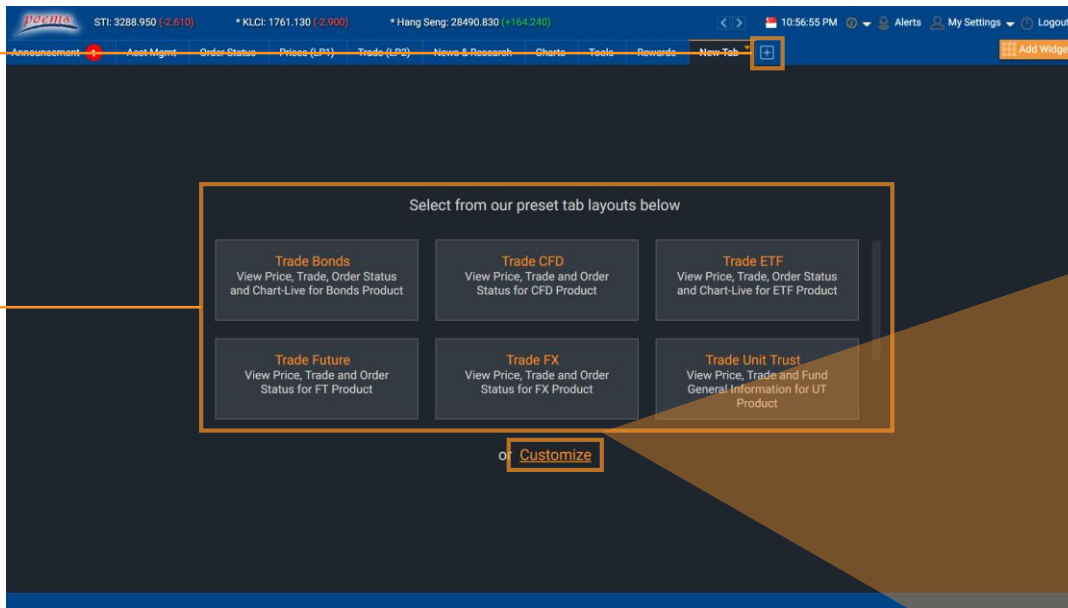
# HOW TO CUSTOMISE THE PLATFORM

Workspaces | **Tabs and Widgets** | Settings

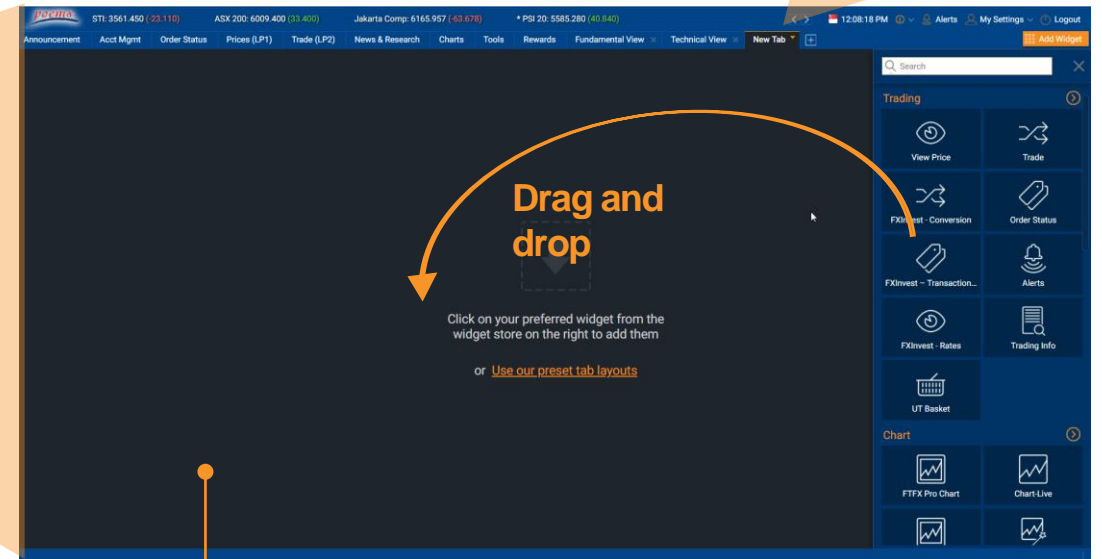
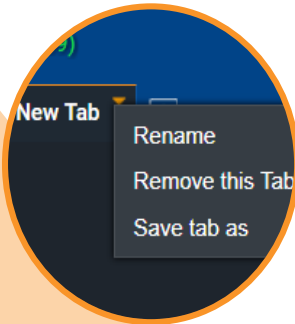
## Tabs and Widgets

Adding new tabs and widgets

**Step 3:** Click on the arrow on the newly created tab to Rename, Remove or Save tab



**Step 2(b):** Alternatively, you may customise your new tab by mixing and match widgets from our widget store



### HOW DO I ADD A NEW TAB?

**Step 1:** To add a new tab, click on the + button

**Step 2(a):** Choose one of our suggested tab layouts from the list here

You may add up to a maximum of 6 widgets per tab

# HOW TO CUSTOMISE THE PLATFORM

Workspaces | Tabs and Widgets | **Settings**

## Settings

Make functional and aesthetic changes under Settings

### a. Preferences

Choose preferred theme, language and font size

### b. Login and Password

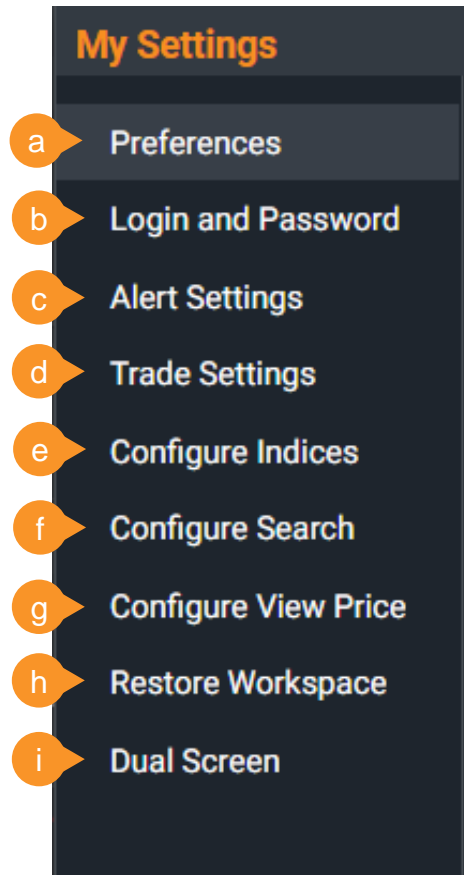
Set session time out period and change password

### c. Alert Settings

Turn notifications on/off, select which order status(es) to be notified of And update of email address/mobile number of alerts

### d. Trade Settings

Modify trade related actions, password verification, default trade quantity etc



### e. Configure Indices

Turn on/off scrolling indices and choose which indices to show

### f. Configure Search

Modify Advanced Search filter and options

### g. Configure View Price

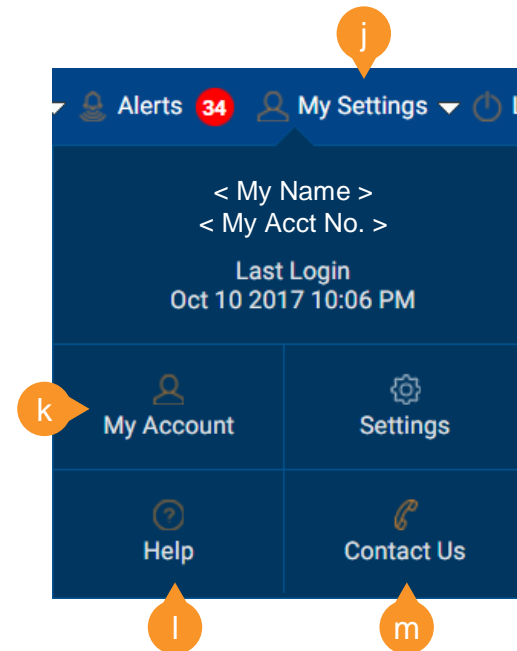
Turn on/off +Watchlist overlay button

### h. Restore Workspace

Restore entire tabs and workspaces layout back to default

### i. Dual Screen

Select this option to open a new separate POEMS 2.0 window



### j. My Settings

Access the Settings menu via 'My Settings' on the top right-hand corner

### k. My Account

View or update mobile number, email address or SRS/bank information etc

### l. Help

See platform related guides

### m. Contact Us

View your trading representative details or send us a message